CENTRAL UNION HIGH SCHOOL DISTRICT **BOARD OF TRUSTEES** NOTICE OF SPECIAL MEETING

351 Ross Avenue El Centro, CA 92243 Thursday, February 24, 2011 6:00PM

In accordance with the American Disabilities Act, if accommodations are required, please call the Superintendent's office 72 hours in advance at 760 336-4516 and every effort will be made to accommodate your request. Please Note: Back-up documentation and attachments are available at the Central Union High School District office upon request. From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of th at

AGENDA 1. CALL TO ORDER: Time:	occurs, such vo	writings will be available for public inspection at the Central Union High School District office located nue, El Centro.
1. CALL TO ORDER: 1. Roll Call 2. Flag Salute II. APPROVAL OF AGENDA: III. HEARING SESSION: At this time, members of the public may address the Board on any item described in this Notice. (Government Code Section 54954.3) IV. ACTION ITEMS: 1. The Superintendent recommends the board approve the Award of Bid for the Central Union High School Phase 2B, 3 and 13 Modernization Project as listed on the Nielsen Construction Ca. Bid Opening Chart, Project #2010-116, indicating the lowest Responsive and Responsible Bidder(s) meeting District Specifications; and Authorization for the Superintendent or Designee to Execute all Necessary Contract Documents. 2. The Superintendent recommends the board approve the proposal for the purchase of two (2) Hyster H50XM #5000 forklifts from Johnson Lift / Hyster in the amount of \$20,000. 3. The Superintendent recommends the board approve the utilization of the State Master Contracts to Advertise the Purchase of Computer/Network Hardware, Peripherals and Connections related to E-rate. 4. The Superintendent recommends the board approve the proposal from Western Environmental & Safety Technologies LLC for the Hazardous Building Material Specifications / Design Package Proposal. V. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR: (Pursuant to Government Code Section 54957.6) Negotiator: C. Thomas Budde, Superintendent Group: El Centro Secondary Teachers Association (ECSTA) VI. ADJOURNMENT: Time: C. Thomas Budde, Ph.D., Superintendent	nnovalatici kalandida da mene ida musa anya in diserciali da kalanda kalandi	
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C. Thomas Budde, Ph.D., Superintendent	VI.	ADJOURNMENT: Time:
genda Postad: Echman 22, 2011		udde, Ph.D., Superintendent

Agenda Posted: February 23, 2011

DATE:

February 24, 2011

TO:

Board of Trustees

FROM:

C. Thomas Budde

SUBJECT:

AWARD OF BID FOR THE CUHS MODERNIZATION PROJECT

PHASE 2B, 3 AND 13 AND AUTHORIZATION FOR THE SUPERINTENDENT TO EXECUTE ALL NECESSARY

CONTRACT DOCUMENTS

ACTION

BACKGROUND:

The Board previously approved a multi-phase modernization project for Central Union High School and during its January 11, 2011 meeting authorized advertising for bids for the MPR/kitchen, band room, English Building, and library. Site walk-troughs for prospective bidders were held February 9 and 16. Sealed bids were due February 22 and were opened at 2:00 pm. A summary of all bids submitted has been prepared by the district's construction management firm, Nielson Construction Co. (see attached)

DISCUSSION/ALTERNATIVE/CONCERNS:

Bids must be awarded on the majority of this project by March 15, 2011 as one of the conditions for receiving funding from the state. Delaying approval may jeopardize funding.

Because of technical defects in the only bid submitted for glazing, the glazing bid, number 5, will need to be rebid. Bids for demolition and kitchen equipment will be developed and will require future board action.

FINANCIAL IMPLICATIONS:

Funding available from the state for this project is approximately \$7.4 million and is restricted to modernization. Awarding the contracts as recommended will encumber \$4 million leaving adequate funding for soft costs, additional bids for glazing, demolition and kitchen equipment.

ACTION REQUESTED:

The Superintendent recommends the board approve the Award of Bids for the Central Union High School Phase 2B, 3 and 13 Modernization Project as listed on the Nielsen Construction Co. Bid Opening Chart Project # 2010-116, to the lowest Responsive and Responsible Bidder(s) meeting District Specifications as indicated; and Authorize the Superintendent or Designee to execute all Necessary Contract Documents.

ACTION:	MOTION:	SECOND:	
	AYES:	NOES:	
	ABSTENTIONS:		



Tuesday, February 22, 2011, at 2:00 p.m. CUHSD-CUHS Blogs 3, 13, and 2B (Alternate)

Project #

Bid Date Project

419,370,00 | Contractor submitted wrong bid forms 219,746.00 NCC Award Recommendation 271,600.00 NCC Award Recommendation 905,000.00 NCC Award Recommendation 336.423.00 NCC Award Recommendation 184,000.00 NCC Award Recommendation 465,666.00 NCC Award Recommendation 200,000.00 NCC Estimate 242,384.00 267,026.00 308,780.00 Base Bid plus Alt. #1 297,000.00 315,600.00 468,480.00 413.638.00 1,463,357.00 392,156.00 469,000.00 209.000.00 238,000.00 32,317.00 \$ 55,000,000 \$ 82,776.00 \$ 47,400.00 \$ 83,780.00 \$ 37,000.00 38,000.00 65,885.00 \$ 45,600.00 \$ 40,228.00 \$ 26.948.00 \$ 22.000.00 44,000.00 \$ 30,000,00 62,000.00 \$ 16,333.00 \$ 224,495.00 189,265.00 436,357,00 4dd Alternate # (Bidg 2B) Bid Opening Chart 187,384.00 \$ 225,000.00 \$ 234,600.00 \$ 277,600.00 402,595.00 \$ 1,027,000.00 715,735.00 \$ 194,875,00 249,600.00 290,823.00 351,928.00 \$ 386.690.00 \$ 154,000.00 \$ 165,000.00 \$ 176,000.00 \$ 449,333.00 | \$ 187,429.00 184,250.00 447,000.00 \$ Base Bid (Bidg 3/13) v 49 43 Escondido, CA Calimesa, CA El Centro, CA Lakeside, CA El Cajon, CA El Cajon, CA El Centro, CA El Centro, CA Colton, CA Riverside, CA El Centro, CA Location Brea, CA San Diego, CA Riverside, CA El Centro, CA Calimesa, CA Imperial, CA El Centro, CA Santee, CA Concrete:Masonry.Misc. Spec Precision Concrete Construction Concrete; Masonry, Misc. Spec Trade Mark Construction, Inc. Inland Empire Architectural Spec., Inc. Trade Mark Construction, Inc. Trade Mark Construction, Inc. Original Sid Blackman Plumbing, Inc. Concrete; Masonry, Misc. Spec Oakview Construction, Inc. Lozano Caseworks, Inc. Trade Mark Construction, Inc. ProSpectra Contract Flooring Trade Mark Construction, Inc. Contractor Concrete:Masonry,Misc. Spec Team C Construction Standard Drywall, Inc. Oakview Constructors, Inc. Stolo Cabinets, Inc. Interpipe Contracting, Inc. Roy E. Whitehead, Inc. Concrete;Masonry,Misc. Spec | Dez Construction Gordon's Carpet One Finish Carpentry/Casework Finish Carpentry/Casework Finish Carpentry/Casework Bid Package Description Aluminum Storefronts, Glazing Openings; and Insulation noogh Carpenny, rimsness Openings, and Insulation Miscellaneous Specialties Miscellaneous Specialties Ascellaneous Speciaties Flooring and Tile Flooring and Tile Flooring and Tile Demolition Plumbing Plumbing Package 2

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February 24, 2011

DATE:

TO:	Board of Trustees
FROM:	C. Thomas Budde
SUBJECT	Γ: APPROVAL OF PROPOSAL FOR THE PURCHASE OF TWO (2) FORKLIFTS
	<u>ACTION</u>
BACKGR Attached.	COUND:
DISCUSS	ION/ALTERNATIVE/CONCERNS:
FINANCL	AL IMPLICATIONS:
The Superi	REQUESTED: ntendent recommends the board approve the proposal for the purchase of two (2) XM #5000 forklifts from Johnson Lift / Hyster in the amount of \$20,000.
ACTION:	MOTION: SECOND: AYES: NOES: ABSTENTIONS:



JOHNSON LIFT / HYSTER

ANAHEIM 3650 E Miraloma Ave. Anaheim, CA 92806 (714) 630-6161

INDUSTRY 2600 S Peck Rd. City of Industry, CA 91749 (562) 692-9311 OXNARD 1061 S. Industrial Ave. Oxnard, CA 93030 (805) 487-7572 RIVERSIDE 1360 Citrus Ave. Riverside, CA 92507 (909) 276-0228 SAN DIEGO 7227 Carroll Rd. San Diego, CA 92121 (858) 566-4181

Quote No: EC H50FT 5000# Capacity co184

Date: Tuesday, January 🍕 2011

Quantity: (1) Type: used 03 Terms: Net On Invoice

Delivery: Will Advise FOB Delivered

Quote To:

Customer: Central Union High School Dist.

351 W Ross Ave

El Centro, CA 92243-6605

(760)336-4500

SHIP TO: Same

We are pleased to submit the following quotation for your consideration

Basic Model: (1) Hyster H50XM 5000# Capacity, Pneumatic Tire Internal Combustion

Configuration

XM

Engine Transmission Mazda 2.2L LPG - EPA Emissions Compliant 1-Speed DuraMatch Electronic with Drum Brakes

UL Approval

UL Classification LP

Directional Control

Left Hand Directional Lever

Inch Brakes

Single Pedal

Radiator

Heavy Duty Anti-Clog

Mast (Series L177)

3-Stage Full Free-Lift MFH 189.0" OALH 84.0" FL 60.0"

Integral Sideshift

42.0" Wide - Hook Type

Forks

Standard Taper - Class II Length 42" Width 3.9" Thick 1.6"

Hose Group

1 Aux Function - 3 Stage Full Free Lift Mast - Internal

Hydraulic Controls

Cowl Mounted Mechanical Levers

Mast Tilt Restriction

6 Deg F/6 Deg B Wide - 52.0" OAW

Tread Drive Tires

7.00 x 12 - Single Solid - Pneumatic Shaped (Pair)

Steer Tires

6.00 x 9 - Solid - Pneumatic Shaped (Pair)

Seat

Non-Suspension - Vinyl

Hood Overhead Guard

85" Overall Height

Overhead Guard Control Valve

3-Function (1 Aux) For Non-Clamping Attachments

Strobe Light

Amber Strobe - Key Actuated - Does Not Increase Height

Lights

2 Front and 1 Rear Halogen Worklights

LPG Tank Bracket

Swing-Out

Non-Vented

LPG Tank

33.5# Steel with Auxiliary Fill Valve

Air Cleaner Exhaust Steering Wheel High Air Intake Counterweight Rear With Spinner Knob

Key Switch

Keyswitch Start

Monitoring System Special Shipping

Standard System Monitoring Mast Not Removed for Shipment

Language Warranty

English 30 days

Back-up Alarm - Reverse Operated, Self Adjusting



JOHNSON LIFT / HYSTER

ANAHEIM 3650 E Miraloma Ave, Anaheim, CA 92806 (714) 630-6161 INDUSTRY 2600 S Peck Rd. City of Industry, CA 91749 (562) 692-9311 OXNARD 1061 S. Industrial Ave. Oxnard, CA 93030 (805) 487-7572 RIVERSIDE 1360 Citrus Ave. Riverside, CA 92507 (909) 276-0228 **SAN DIEGO** 7227 Carroll Rd. San Diego, CA 92121 (858) 566-4181

Quote No: EC H50FT 5000# Capacity 00184

Date: Tuesday, January 23, 2011

Quantity: (1) Type: used 03

Terms: Net On Invoice

Delivery: Will Advise FOB Delivered

Quote To:

Customer: Central Union High School Dist.

351 W Ross Ave

El Centro, CA 92243-6605

(760)336-4500

SHIP TO: Same

We are pleased to submit the following quotation for your consideration

Total Equipment And Accessories (NOT INCLUDING TAX)

\$ 10,000.00 ea.

ACCEPTED BY SELLER:	ACCEPTED BY BUYER:
NAME TOLL COMS TITLE BLES 12711	COMPANY NAME:
This Quotation shall become a contract only upon signature by the Sales Manager or Seller at its business offices. Price valid 45 days from quote date)	BY:
QUOTATION SUBMITTED BY:	TITLE:
(Eric Carnes)	(SIGNATURE OF AUTHORIZED OFFICER OR REPRESENTATIVE REQUIRE) * A 20% restocking fee will be assessed for all cancelled orders

When Operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information please visit the California Air Resources Board website at http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm

February 7, 2011 Central Union High School District 351 Ross Ave. El Centro, Calif. 92243

We are pleased to quote the following,

Qty.1 Used Toyota L/P Powered Forklift Model - 7FGU25 Serial - 61849 Lift Capacity - 5,000lbs.@24"Load Center Forks - 42" Sideshifter Max. Fork Height - 189" Mast - 3-Stage Backup Alarm Strobe Light Headlights Fire Extinguisher Tires - Solid Pneumatic, Front and Rear Rear View Mirrors Horn L/P Tank Hourmeter Reading - 10,049 Stock - STR-339

Sell Price - \$13,800.00 plus applicable sales tax

TOYOTALIFT INC.	C.U.H.S. DISTRICT
Joe Barker	Accepted By



February 7, 2011 Central Union High School District 351 Ross Ave. El Centro, Calif. 92243

We are pleased to quote the following,

Qty.1 Used Toyota L/P powered Forklift Model - 7FGU25 Serial- 66769 Lift Capacity - 5,000lbs.@24"Load Center Forks - 42" Sideshifter Max. Fork Height - 189" Mast - 3-StageBackup Alarm Strobe Light Headlights Fire Extinguisher Tires - Solid Pneumatic, Front and Rear Rear View Mirrors Horn L/P Tank Hourmeter Reading – 7,053 Stock - U1469

Sell Price - \$14,000.00 plus applicable sales tax

TOYOTALIFT INC.	C.U.H.S. DISTRICT
Joe Barker	Accepted By



OTA 1596 SAN (619

OTAY MESA SALES, INC.

1596 RADAR ROAD SAN DIEGO, CA 92154 (619) 671-1020

FAX: (619) 671-0353

PRICE QUOTATION

DATE	QUOTE NO.
1/26/2011	2011

CENTRAL UNION HIGH SCHOOL DIST 351 ROSS AVE. EL CENTRO CA. 92243

P.O. NO.	TERMS	VALID UNTIL	
		1/26/2011	

ITEM	DESCRIPTION	AMOUNT
15932	HYSTER FORKLIFT. 6,500 LB., PROPANE, PNEUMATIC TIRE, 3 STAGE, SIDE SHIFT, 42" FORKS MODEL-H65XM	9,995.00
15969	S/N-H177B14030W HYSTER FORKLIFT. 6,000 LB., PROPANE, PNEUMATIC TIRES, 3 STAGE, SIDE SHIFT, 42" FORKS MODEL-H60XM.	9,995.00
DELIVERY	S/N-H177B30945Y DELIVERY CHARGE INCLUDED TO EL CENTRO	0.00
	2011 2011 VAREHOUSE WAREHOUSE COLLIOI 681 957	
	C.U.H.S.D. N WAREHOUSE STATELLIOI 68 L9 CA	
HAVE A NICE DAVI		

HAVE A NICE DAY!

(8.75%) \$1,749.13

TOTAL \$21,739.13









Otay Mesa Sales, Inc. 1596 Radar Road San Diego, CA 92154

Phone: 619 671-1020 Fax: 619 671-0353

List Price: \$10,995.00 Sale Price: \$0.00 Stock No.: 15932 Detailed Description:

6500LB Forklift, New Pneumatic Tires, 3 Stage, Side Shift, Propane, Automatic





Ricardo Suarez

From: rick@otaysales.com

Sent: Wednesday, January 26, 2011 2:51 PM

To: Ricardo Suarez
Subject: Quote Request

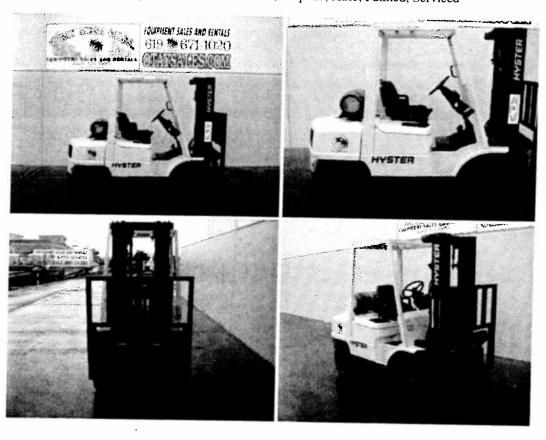
Otay Mesa Sales, Inc. 1596 Radar Road San Diego, CA 92154

Phone: 619 671-1020 Fax: 619 671-0353



List Price: \$10,995.00 Sale Price: \$0.00 Stock No.: 15969 Detailed Description:

6000LB Forklift, 3 Stage, Side Shift, Pneumatic, Propane, Auto, Painted, Serviced



APPROVAL OF THE UTILIZATION OF THE STATE MASTER

COMPUTER/NETWORK HARDWARE, PERIPHERALS AND

CONTRACTS TO ADVERTISE THE PURCHASE OF

CONNECTIONS RELATED TO E-RATE

<u>ACTION</u>

February 24, 2011

Board of Trustees

C. Thomas Budde

DATE:

FROM:

SUBJECT:

TO:

BACKGR Attached.	OUND:	
DISCUSSI	ON/ALTERNATIVE/CO	NCERNS:
FINANCIA	AL IMPLICATIONS:	
The Supering (California of requesting the contraction)	munipic Awaius Schedule 2	pard approve the utilization of the State Master Contracts and Western States Contracting Alliance) for the purpose the purchase of computer /network hardware, peripherals t.
ACTION:	MOTION:AYES: ABSTENTIONS:	SECOND: NOES:

BOARD OF EDUCATION CENTRAL UNION HIGH SCHOOL DISTRICT EL CENTRO, CALIFORNIA

To the Board of Education:	
	Master Contracts to Advertise the Purchase of are, Peripherals and Connections
Request to use bids which the State of Cal advertising costs and timely bid processing	lifornia or other State(s) have performed all legal g procedures.
When expected dollar amounts exceed the utilize another agency's bid, it requires apprompliance with Public Contract Code Sec	e legal bid limit and it is beneficial for the District to broval by the Board of Education to remain in ction 20118.
As a courtesy, the contracting agency/distr permit the use of such contract and to shar includes the acceptable use of the following	rict has included a clause in the bid specification to be their bid with other eligible agencies. This request ag purchasing vehicles:
 California Multiple Awards Sched Western States Contracting Alliand 	,
It is recommended that the Board of Educa Contracts listed above to request and receive	ntion approve the utilization of the State Master ve bids for Districtwide purchases.
Item No	Signed:C.Thomas Budde, Ph.D Superintendent
Date of B/M February 24, 2011	Signed:Board President

DATE:	February 24, 2011		
TO:	Board of Trustees		
FROM:	C. Thomas Budde		
SUBJECT	ENVIRONMENT HAZARDOUS BU	PROPOSAL FROM WESTERN AL & SAFETY TECHNOLOGIES LLC FOR JILDING MATERIAL SPECIFICATIONS / MODERNIZATION PROJECT	
<u>ACTION</u>			
BACKGRe Attached.	OUND:		
DISCUSSION/ALTERNATIVE/CONCERNS:			
FINANCIAL IMPLICATIONS:			
The Superin Safety Tech	REQUESTED: Itendent recommends the board nologies LLC for the Hazardo ated to the CUHS Modernization	l approve the proposal from Western Environmental & us Building Material Specifications – Design Package on Project.	
ACTION:	MOTION:S AYES: ABSTENTIONS:	SECOND: NOES:	



2/11/11

Central Union High School District 351 Ross Ave. El Centro, CA 92243 Attn: Frank Tamayo

Re. Hazardous Building Material Specifications / Design Package Proposal - 2 School Modernizations

Western Environmental & Safety Technologies LLC (WEST) is pleased to offer you with professionally completed asbestos, lead paint, and PCB inspection services and removal design packages that will be completed in conjunction with the planned building modernizations of buildings 2b (east side of library), 3, and 13 located at Central Union High School.

Scope of Work 1 / Inspection Services:

WEST will collect asbestos bulk samples of suspect building materials and lead paint samples (XRF testing) that will be impacted by the proposed demolitions. The following environmental consultation activities will be conducted:

- 1. WEST will review available information, i.e. historical data, previous survey reports, etc. prior to starting the survey.
- WEST will utilize State of California Certified Staff to field collect all asbestos bulk samples and prepare written report field data. This will be a non-destructive survey, only sampling materials that are accessible at the time of the inspection. (buildings 2b east side of library, 3, and 13)
- WEST will utilize a NVLAP and California Accredited Laboratory to provide: "Asbestos Analysis of Bulk Materials via EPA 600/R-93/116
 Method using Polarized Light Microscopy (PLM). (If needed, point count verification samples using the "Quantization 1000 Point Count"
 procedure will be an additional cost of \$145 per sample)
- 4. Lead based paint testing will be conducted using a portable x-ray fluorescence (XRF) spectrum analyzer as the primary testing method by a certified lead paint inspector assessor. Preparation of a lead building inspection report will include: Executive Summary, Building Description, Sampling and Analytical Methodology, Conclusions, and a Site Map. (This will include original buildings, restrooms, and portable buildings)
- 5. WEST will conduct a random on-site visual inspection and assessment on PCB ballasts and Mercury Light Tubes in the effected modernization areas. The final inspection report will reference information compiled during this process.
- 6. WEST will prepare a comprehensive asbestos sampling report that includes: inspector's field notes, laboratory results, and locations of hazardous materials and a simple drawing showing the floor tile configuration within the classroom that was sampled.

Based on the above stated information, WEST anticipates the following inspection / sampling costs: (Please see the attached time table to complete the inspection activities)

Central Union High School (3 buildings listed above)

Asbestos Bulk Sampling Inspection and Sample Analysis
Lead Paint Sampling Inspection, XRF Analysis and Reporting
Certified Asbestos Consultant Inspection Report Preparation
\$250.00

Total Cost Estimate for Inspection Services and Reporting \$7,275.00 (not to exceed)

Scope of Work 2 / Specification Design:

- Prepare Asbestos, Lead Paint, PCB Ballasts, and Mercury filled Light Tube Removal Specifications (based on sampling reports and site visits conducted by WEST)
- WEST will review available information, i.e. drawings, historical data, previous Specification reports, etc. prior to completing the removal specifications.
- The removal specifications will be prepared in a manor that the project can be bid by abatement contractors and can also be followed during the hazardous material in association with the modernization.
- WEST will provide an estimated cost for the abatement of the asbestos building materials.
- 5. WEST will conduct a review of the received bids for the hazardous material removal to pre-qualify the low bid received prior to formal award.

Hazardous Material Specification Cost Estimate Breakdown

Central Union High School (3 buildings listed above)
 Asbestos Specification and Drawings \$1.975

style \$1,975.00 (complete asbestos removal specifications and layout drawings)

Lead Specification \$695.00 PCB Ballast & Mercury Light \$595.00

Tube Removal Specification

Prequalify asbestos removal bids \$250.00 (scheduled after bid opening)

Total Specification Cost Proposal \$3,515.00 (Not to exceed)

7966 Arjons Drive • Suite #110 • San Diego • California • 92126 phone (858) 271-1842 fax (858) 271-1856 Arizona • California



Scope of Work / Removal Monitoring

During the course of the hazardous material removal Western Environmental & Safety Technologies LLC (WEST) can provide to you the following required AHERA consultation activities (a fee schedule will be prepared once the removal schedule has been received from the asbestos removal contractor)

- 1. Provide project monitoring during the asbestos removal by State of California Certified Personnel.
- 2. Provide air monitoring during the asbestos removal. (PCM sample analysis)
- 3. Provide all final clearance air sample analysis per removal area (PCM and TEM sample analysis)
- 4. Provide consultation during any lead removal activities by State of California Certified Personnel.
- 5. Provide consultation during any PCB / mercury light tube removal activities.
- 6. Provide a final closeout report upon completion approved by a State of California Certified Asbestos Consultant.

If I can answer any questions or supply you with any additional information please do not hesitate to contact me at (619) 571-3987.

Respectfully submitted, Advisor Among			
David Christy Certified Asbestos Consultant - CAC# 92-0703 DHS Certified Lead Supervisor - S-5463 ☐ Tel: (858) 271-1842 (office) ☐ Tel: (619) 571-3987 (cell) ☐ FAX: (858) 271-1856 ☐ Email: gowestdc@msn.com			
Acceptance and notice to proceed of asbestos / lead survey and hazardous material removal specification cost proposal:			
Name / Title / Signature	Date		



Asbestos and Lead Paint Sampling / Inspection Services Asbestos and Lead Paint Specification Services

Central Union High School – 3 Buildings

(Proposed / Estimated Time Schedule)

1. Schedule Inspection

1 Day (once notice to proceed has been issued by the school district) WEST can schedule the asbestos sampling on Monday 2/14/11

2. Conduct field Inspection and Sampling

2 Day's (Two on-site inspection teams)

3. Complete Sample Analysis

2 Day's

4. Prepare Inspection Reports

1 Day

5. Duplicate and Distribute Inspection Report

Inspection Reports will be sent via e-mail upon completion

6. Prepare asbestos, lead paint, PCB Ballast's and mercury light tube specifications and drawings

1-2 Day's

7. Duplicate and Distribute Inspection Report

Specifications will be sent via e-mail upon completion

Proposed / Estimated inspection schedule: 7-8 Day's (Working)

(This schedule may be accelerated and/or extended if needed. Please contact WEST to discuss time options)